



ERASMUS + CREDIT MOBILITY PROGRAM GUIDE

**2024-2025
ACADEMIC YEAR**





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WHO CAN PARTICIPATE IN ERASMUS+ MOBILITY PROGRAMS?

All students and administrative and teaching staff of the French University in Armenia (hereinafter UFAR) who satisfy all criteria, are eligible to participate in Erasmus+ credit mobility programs. Depending on the requirements of the programs and receiving institutions, the demands can differ.



WHERE CAN WE FIND INFORMATION ABOUT THE PROGRAMS?

The International Relations Office of the French University in Armenia disseminates information about the upcoming programs, deadlines, and procedures via the following means:

- Official website of the French University in Armenia (UFAR):
WWW.UFAR.AM
- E-mails sent to the students, teachers, and staff members of UFAR (only in UFAR emails)
- Social media platforms of UFAR



Additionally, you can obtain information by contacting the International Relations Office of UFAR via email: International@ufar.am

IN WHICH DIRECTIONS ARE THE CREDIT MOBILITY PROGRAMS IMPLEMENTED?

UFAR implements credit mobility programs with various European countries and universities. The direction of the mobility programs depends on the chosen specialty and the specifics of each program, according to which the partnering university is selected.

You can obtain information about the programs and partner universities from the International Relations Office of the French University in Armenia (UFAR).



INTERNATIONAL RELATIONS OFFICE, FRENCH
UNIVERSITY IN ARMENIA (UFAR)
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E-mail: international@ufar.am

Office: Room 119, French University in Armenia
(UFAR)

WHAT IS THE DURATION OF THE ERASMUS+ MOBILITY PROGRAMS?

Depending on the type of the program, the duration of the Erasmus+ credit mobility:

Each program has its specific duration of implementation, which is highlighted in the mobility announcements.

FOR STUDENTS- 3 TO 12 MONTHS.

FOR TEACHING AND STAFF MOBILITY- 7 DAYS TO 2 MONTHS.

WHICH ORGANIZATIONS DO FUND THE CREDIT MOBILITY PROGRAMS?

The European Commission funds Erasmus+ credit mobility programs by covering travel and accommodation costs.

[GET INFORMATION ABOUT THE COST OF TICKETS.](#)



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Travel	
Travel distances (km)	Amount € / participant
100 - 499	180
500 - 1999	275
2000 - 2999	360
3000 - 3999	530
4000 - 7999	820
≥8000	1100

A monthly payment of **750-850 EUR** is provided for accommodation, depending on the rates of the host country. This amount also covers visa fees, insurance, and other costs associated with program requirements.

THE AMOUNT OF THE COST OF STAY FOR STUDENTS BY HOST COUNTRY

Student Unit Costs	
➤ Incoming (to Programme Countries)	➤ €850, €800, €750
➤ Outgoing (to Partner Countries)	➤ €650

Group 1 higher living costs	DK, IE, FR, IT, AT, FI, SE, UK, LI, NO
Group 2 medium living costs	BE, CZ, DE, EL, ES, HR, CY, LU, NL, PO, SI, IS, TR
Group 3 lower living costs	BG, EE, LV, LT, HU, MT, PL, RO, SK, FYROM

ERASMUSPLUS.AM

THE AMOUNT OF THE COST OF STAY FOR ADMINISTRATIVE AND TEACHING STAFF BY HOST COUNTRY

Staff Unit Costs	
Receiving Country	Per Diem
DK, IE, NL, SE, UK	€160
BE, BG, CZ, EL, FR, IT, CY, LU, HU, AT, PL, RO, FI, IS, LI, NO, TR	€140
DE, ES, LV, MT, PO, SK, FYROM	€120
EE, HR, LT, SI	€100

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IMPORTANT ASPECTS

LANGUAGE PROFICIENCY:

To participate in mobility programs, students and staff members must possess at least level B1 of the Common European Framework of Reference for Languages (CEFR). Each program's language requirement is clearly defined in the announcement.



Some programs require proficiency in German and English, while others require knowledge of French. Depending on the programs and host universities' demands, language proficiency may require an official certificate in addition to an internal exam.



FOR STUDENTS:

Credits obtained at a foreign university within the Erasmus+ credit mobility framework are recognized at the French University in Armenia (UFAR) according to a pre-agreed curriculum. When studying at a foreign university, the student's evaluation is conducted by the host university using its grading scale, which is then converted to the grading scale of UFAR. In cases where a student fails to complete the semester at a foreign university during the program period, they need to apply for re-examination.

All subjects determined by the jury of UFAR must be passed by the student.

It is also important that the student of UFAR who has studied at a foreign university within the Erasmus+ credit mobility programs for one semester may apply for the academic scholarship competition based on their semester results, if they have completed 30 credits at the host university.

HOW TO APPLY FOR THE ERASMUS + CREDIT MOBILITY PROGRAM

The announcements of the Erasmus+ credit mobility programs are published through the following means:

- Official website of the French University in Armenia (UFAR)
WWW.UFAR.AM
- E-mails sent to the official addresses of UFAR's students, teachers, and staff members
- Social media platforms of UFAR



After the publication of the announcement, the applicants submit the following documents:

- ✓ CV ([according to Europass format](#))
- ✓ Academic progress reference.
- ✓ Motivation letter (language information will be included in the announcement)
- ✓ Other documents required by the host university

[SEE THE SAMPLE OF E+ MOBILITY ANNOUNCEMENT](#)



¹ Academic progress references are provided by the administrative responsible of the faculties (Law: Nare Arakelyan, Finance and marketing: Anna Bughdaryan, Management: Ani Arshakyan). **Attention**, applications for references are necessary to submit at least 5 working days before the deadline, otherwise their provision cannot be guaranteed.

AFTER APPLYING

After applying, UFAR forms a committee to evaluate the received applications and create a shortlist of participants. The committee primarily considers the following criteria for shortlisting:

- ✓ High academic performance
- ✓ Motivational letter
- ✓ Knowledge of foreign languages
- ✓ Absence of disciplinary sanctions received by the commission in the last two academic years
- ✓ No tuition debt owed to UFAR at the time of application.
- ✓ In certain cases, additional or alternative criteria may be established, including at the request of the partner universities.



Shortlisted students are then invited for an interview. Complete information about students who pass the interview is forwarded to the host university. Depending on the program, the final decision on the admission of applicants may be made by the host university. Before leaving for mobility, students are required to sign learning agreement, a sample of which can be found at the link below (note that provisions of the agreement are subject to change).

[SEE THE SAMPLE OF LEARNING AGREEMENT](#)



WITH STUDENTS WHO PASSED THE INTERVIEW

Prior to participating in the mobility program, applicants have to complete Learning or Grant Agreements, templates of which are provided to applicants by the International Relations office of UFAR. Both the sending and receiving universities must complete and agree on the study agreement in advance. Some European universities may require the completion of an online application, which must be done within the specified time before departure.



As an Erasmus+ mobility program participant, applicants are exempt from fees for tuition, registration, examinations, use of laboratories or libraries at the host university. However, small fees may apply for insurance or student union membership.



WHAT TYPE OF SUPPORT APPLICANTS CAN RECEIVE FROM THE INTERNATIONAL RELATIONS DEPARTMENTS OF UFAR AND RECEIVING INSTITUTIONS?

THE DEAN OF THE CORRESPONDING FACULTY OF UFAR:

- Assists in completing the learning agreement
- Approves the list of subjects chosen by the student participating in the mobility
- Approves changes during mobility

INTERNATIONAL RELATIONS OFFICE OF UFAR

- Arranges meetings to discuss project details
- Assists in completing visa documents.
Attention: the student is responsible for making the visa appointment, completing the documents on time, gathering the package of documents and all processes related to obtaining a visa.
- Assists in completing the learning agreement.
- Depending on the program specification, it provides other information

INTERNATIONAL RELATIONS OFFICE OF THE HOST UNIVERSITY

- Provides a letter of invitation.
- Assists in the process of accommodation issues in the host country.
- Provides information about academic processes.
- Organizes events for the orientation of students.

WHAT SHOULD BE DONE AFTER THE END OF MOBILITY?

AFTER RETURN, STUDENTS SHOULD:

- ✓ Submit the document confirming the completion of studies and achievements (transcript of records),
- ✓ At UFAR, fill out the student survey of UFAR international credit mobility programs, which is sent to the participants by the International Relations Office of UFAR. Filling out the survey is mandatory for all participants.
- ✓ You can review the details of the survey in the order approving the "Procedure of the Survey of Students-Participants of the International Credit Mobility Programs of UFAR"

AFTER RETURN, EMPLOYEES SHOULD:

- ✓ Present a report on the program implemented at the host university, including further cooperation, agreements reached, and future plans.

RECOGNITION OF CREDITS


In order to complete the semester, students at any level of study at UFAR must provide 30 credits, maintain the required GPA, and fulfill the requirements outlined in UFAR regulations. The same refers to students participating in Erasmus+ International Credit mobility program. Before leaving for studying abroad, students must coordinate with their dean and director of studies to select the subjects they will study at the foreign university. Selected subjects should also be reflected in the Learning Agreement. This process ensures credit transfer when the student returns to UFAR. The Director of studies is responsible for the credit recognition process.

For students participating in the international credit mobility program at non-French universities, grade recognition is implemented under the principles of Jean Moulin Lyon 3 University.



IMPORTANT LINKS FOR THOSE WHO ARE GOING TO JEAN MOULIN LYON 3 UNIVERSITY FOR E+ MOBILITY

INFORMATION ABOUT THE MOBILITY.





Home > Admissions > Exchange students




Exchange Students

1. You have been selected by your home University for an exchange program.
2. Please provide your home University with the information and documents required for your nomination.
3. Lyon 3 International office will receive your nomination along with all information and documents required.

► [PROGRAMS IN FRENCH](#)

or

► [PROGRAMS IN ENGLISH](#)
4. If you are a non-European student: an acceptance letter will be sent to you which will enable you to apply for your visa.
5. You will receive an email containing the student number and password required for your online registration.
6. Hosting of students with a disability



▼

To download

[International Student Welcome Guide 2022-23](#)

BREXIT INFO

If you are considering **coming to France**, be sure to consult the page dedicated to Brexit to find out about the new procedures.

Hosting students with a disability

[How to prepare for your arrival](#)

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MOBILITY GUIDE.



> Exchange students

Students

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ir home University with the information and documents required

al office will receive your nomination along with all information and

[FRENCH](#)

[ENGLISH](#)

ropean student: an acceptance
you which will enable you to apply



To download

[International Student Welcome Guide 2022-23](#)

BREXIT INFO

If you are considering **coming to France**, be sure to consult the page dedicated to Brexit to find out about the new procedures.

2 The updated version will be available on the official website of Jean Moulin Lyon 3 University
Details about the stay in France

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Dashboard

Ecole

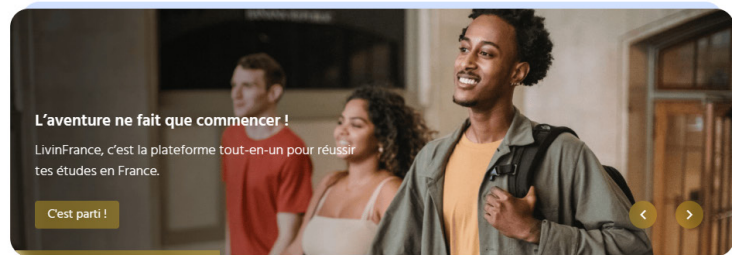
Choisissez votre langue

Profil

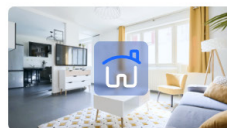
Déconnexion

En partenariat avec

[Découvrir](#) [Parcourir](#) [Actualités](#)



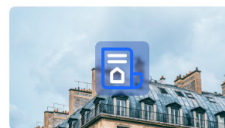
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Logement

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[Solution L+](#)



Attestation d'hébergement

Obtiens un document officiel pour ta demande de visa étudiant.

[Solution L+](#)



Assurance voyage

Couvre toi en cas d'imprévu, urgence médicale ou rapatriement !

[Comparatif](#)

ilUFAR

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